

TANZANIA SCOUTS ASSOCIATION



CONSTITUTION

2017

Schedule of Amendments and Approval

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PREAMBLE

Tanzania Scouts Association then Tanganyika Boy Scouts Association was recognized by the International Scouts Conference which was established in Paris France in July 1922. The National Association having its own constitution adopts and practices the Scout Movement founded by Robert Baden- Powell in 1907. The present Constitution is a revised version of the Tanzania Scouts Association Constitution of 1997, which in principle can have amendments made at least every ten years. It governs the operation of Tanzania Scouts Association under the auspices of the World Organization of the Scout Movement in a kindred cooperation and friendship.

WHEREAS WE, the Members of Tanzania Scouts Association are;
COMMITTED to build the Association capable of meeting the challenges of the present and the future in accordance with the purpose for which the World Organization of Scout Movement stands;
AWARE of duties and responsibilities towards the growth and development of the Association and therefore determined to promote the VISION and MISSION of the Movement;
DO HEREBY, in and through this The General Assembly firmly and solemnly adopt, enact and give to our posterity and us.
This Constitution of Tanzania Scouts Association, on this 28TH of July in the year 2017.

SIGNED BY


.....
Chief scout


.....
Chief Commissioner


.....
Legal Adviser

ARTICLE:I. Name

1.1.The name of the Association shall be **"The Tanzania Scouts Association"**, abbreviated as the TSA and here-in-after shall be referred to as The Association. Its management and control shall be vested in a body known as The General Assembly here-in-after referred to as The Assembly.

1.2. Jurisdiction

The Association is the sole organization of the Scout Movement in the United Republic of Tanzania. It is the National Scout Organization recognized as a member of the World Organization of the Scout Movement (WOSM)

1.3. Purpose

The purpose of the Association is to foster the Scout Movement throughout Tanzania by:

- I. Contributing to the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities.
- II. Adhering to the principles and practices of the Scout Movement that are based on the Scout Promise and Laws voluntarily subscribed to by each individual member.

ARTICLE 2. The Scout Movement

2.1. Definition

The Scout Movement is an independent, voluntary, non-political educational movement for young people supported by Adults open to all without distinction of gender, origin, race or creed, in accordance with the purpose, principles and method of scouting.

2.2. Mission Statement

The Mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and plays a constructive role in society.

This is achieved by:

- I. Involving them through their formative years in a non-formal educational process formally referred to as the "Youth Programme".
- II. Using a specific method that makes each individual the principle agent in his or her own development as a self-reliant, supportive, responsible and committed person.
- III. Assisting them to establish a value system based upon spiritual, social and personal principles as expressed in the Scout Promise and Law.

2.3. Principles

The Scout Movement is based on the following principles:

I. Duty to God

Adherence to spiritual principles, loyalty to the religion that expresses them and acceptance of the duties resulting there from.

II. Duty to Others

Loyalty to one's country in harmony with the promotion of local, national and international peace, understanding and co-operation. Participation in the development of society with recognition and respect for the dignity of humanity and for the integrity of the natural world.

III. Duty to Self

Responsibility for the development of ones self.

2.4. The Scout Method

The Scout Method is the instrument scouting uses to achieve its specific approach to the education of young people through:

- I. The Scout Promise and Law
- II. Learning by doing
- III. Membership of small groups (for example the patrol), involving, under adult guidance, progressive discovery and acceptance of responsibility and training towards self-government directed towards the development of character, and the acquisition of competence, self-reliance, dependability and capacities both to cooperate and to lead.
- IV. Progressive and stimulating programmes of varied activities based on the interests of the participants, including games, useful skills, and services to the community, taking place largely in an outdoors setting in contact with nature.

ARTICLE: 3. Membership

3.1. Qualification

Membership of the Association is open to all people living in Tanzania who agrees to conform to the purpose, principles and method of the Scout Movement and pay a subscription fee as determined by The National Board and approved by The General Assembly from time to time.

3.2. Membership shall be in the following categories:

Young people who have taken the promise according to the Scout Sections, and belong to these age groups:

- | | | | |
|------|----------------------|---|----------------|
| I. | Cub Scouts | - | 5 to 10 years |
| II. | Junior Scouts | - | 11 to 14 years |
| III. | Senior Scouts | - | 15 to 17 years |
| IV. | Rover Scouts | - | 18 to 26 years |

3.3. Adult Leaders

Men and women who are not less than 18 years of age, who actively participate in the education of young people or in the management of the Association at group, District, Regional, National level, are registered and issued warrants or letters of appointment by the Association and has taken the Scout Promise. Adults appointed/ elected into non uniformed functions are not required to take the promise.

3.4. Honorary Members (Veterans)

- I. The General Assembly at an Annual Conference shall confer honorary membership on persons who have given outstanding service to Scouting.
- II. Honorary members have no executive powers

3.5. Adherence to a Scout Promise and Law

All uniformed members of the Association are required to adhere to a Scout Promise and Law appropriate to their section.

3.6. Scout Promise and Law appropriate to the section.

I. The Cub Scout Promise

ENGLISH	KISWAHILI
"I promise that,I will do my best – To do my duty to God and my Nation; To help other people at all times; and To obey the Cub Law".	Na ahidi kwamba, nitajitahidi kadiri ya uwezo wangu, kutimiza wajibu wangu kwa Mungu naTaifa langu; kuwasaidia watu siku zote; Na kutii kanuni za kabu.

II. The CubScoutLaw

ENGLISH	KISWAHILI
I. The Cub obeys his/her leaders. II. The Cub does not despair.	I. Kabu hutii wakubwa wake. II. Kabu hakati tamaa.

III. The CubScoutMotto:

Do your best (Jitahidi)

IV. The Scout Promise (for all other sections and for Adults)

ENGLISH	KISWAHILI
On my honor, I promise that, I will do my best To do my duty to God and my Nation;	Kwa yamini yangu, Naahidi kwamba, nitajitahidi kadiri ya uwezo wangu kutimiza wajibu wangu kwa Mungu naTaifa langu;

To help other people at all times; and To obey the Scout Law.	kuwasaidia watu siku zote; na kutii kanuni za Skauti.
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V. The Scout Law

Kanuni za Skauti

NO	ENGLISH	KISWAHILI
1.	A Scout's honor is to be trusted.	Heshima ya Skauti ni Kuaminika.
2.	A Scout is loyal.	Skauti ni mzalendo kamili.
3.	A Scout's duty is to be useful and to help others.	Wajibu wa Skauti ni kuwa mtu wa kufaa na kusaidia wengine.
4.	A Scout is a friend to all, and a brother/sister to every other scout.	Skauti ni rafiki kwa wote na ndugu kwa kila skauti.
5.	A Scout is courteous.	Skauti ni mwenye adabu kamili.
6.	A Scout is kind to all creatures.	Skauti ni mwenye huruma kwa viumbe vyote.
7.	A Scout is obedient.	Skauti ni mtiifu.
8.	A Scout is always cheerful.	Skauti ni mchangamfu daima.
9.	A Scout is thrifty.	Skauti ni mwangalifu.
10.	A Scout is clean in thought, word and deed.	Skauti ni msafi wa mawazo, maneno na matendo.

vi. The scout motto for all Scout sections and adults is "Be Prepared (Uwe tayari)"

The Junior Scout Motto is "Be Prepared" (Uwe tayari)

The Senior Scout Motto is "Look wide" (Tafakari)

The Rover Motto is "Service" (Huduma)

ARTICLE:4.The Organs of the Association

The three main organs of the Association are:

- I. The General Assembly
- II. The National Board
- III. The National Executive Committee

ARTICLE: 5.The General Assembly

The management, administration, and control of the Association are vested in The General Assembly herewith called **the Assembly**.

5.1. Establishment

The General Assembly is the supreme legislative and policymaking body of the Association and it is the body to which the National Board is accountable.

5.2. Composition

The General Assembly shall be composed of:

5.2.1. Elected members

The following elected members will be the voting members except the Trustees:

- I. Honorary President of the Association (chairperson of the Assembly)
- II. Honorary Vice presidents (3)
- III. The National Board Members (6) + (2 coopted)
- IV. Chief scout (Chairperson of the Board)
- V. The Trustees (3)
- VI. Honorary Auditor(1)
- VII. Honorary Legal adviser (1)
- VIII. Six delegates from each Scout Region as decided by The Regional Assembly. These delegates shall be members of the Regional Board elected during the Regional Annual Assembly or selected by the Regional Board in consultation with Regional Executive Committee.
- IX. Six delegates from the National youth forum (18 – 26 yrs.). This number may be increased if The General Assembly sees it necessary to do so as the situation may determine as per POR.

The National Board may fill any vacancy occurring during the year, or that position not filled during the Annual General meeting until the next assembly meeting. Warranted Scout Leaders shall attend as observers and have no voting rights.

5.2.2. Ex officio Members

The following Ex officio members will be the voting members except the invited members, National Executive Commissioner and staffs are not eligible for voting in the General, Regional or District Assembly:

- I. Chief Commissioner
- II. National Headquarters Commissioners
- III. Regional Commissioners
- IV. Invited members from other youth Organization or partners & other stakeholders as decided by The National Board.
- V. National Executive Commissioner and other staff who will form a secretariat.

5.3. Functions of The General Assembly

- I. To determine the general policy of the Association in order for it to achieve its purpose and maintain its principles and method
- II. To ensure that the Association fulfills its functions, the requirements of the World Constitution and the decisions of the World Scout Conference
- III. Establish and maintain a National headquarters office under the control of the Chief Commissioner who shall be responsible to The General Assembly.
- IV. To approve, interpret and/or amend the Constitution and the policies of the Association
- V. Form and register Region Scout Boards and similarly to disband and de-register them as recommended by The General Assembly
- VI. Maintain the Constitution and the POR of the Association.
- VII. To elect members of The National Board
- VIII. To approve the nominations of the Trustees

- IX. To make recommendations of Three Names of suitable Scouts to the Patron for the appointment of the Chief Scout position.
- X. To consider reports and recommendations submitted to it.
- XI. Mobilize and administer resources for administration and development of Scouting.
- XII. To receive and endorse audited and independently inspected financial accounts, from the National Treasurer and the annual budget for the following financial year.
- XIII. To endorse the appointment of the auditors or independent inspector of the accounts of the Association
- XIV. To exercise any other functions as may be determined by the provisions of this Constitution.

5.4. Meetings

- I. The General Assembly may meet for the dispatch of business, adjourn and otherwise regulate its meetings as it shall deem necessary, provided that the Assembly shall hold one meeting in every year (annually) .
- II. Notice of the date of the meeting together with the provisional agenda, shall be drawn by The National Board and sent to all Regions and to members of the National Board and The National Executive Committee at least sixty days before the meeting.

5.5. Extraordinary Meeting

An Extraordinary meeting may be called by a decision of the National Board or on the written and signed request of not less one third of the members eligible to vote at the General Assembly meeting, giving not less than 14 days' notice and specifying the nature of the business to be transacted. No other business may be transacted at an Extraordinary Meeting except that specified on the agenda.

5.6. Quorum

The quorum of the General Assembly and the Extraordinary Assembly shall be more than half of the eligible members. If there is no quorum the meeting stand adjourned to the same day and time and venue within 7 days and members present will make a decision to proceed with the business even if there is no quorum.

5.7. Nominations for Elections

- I. Nominations for all elective positions shall be in writing as provided for in the POR.
- II. The National Board is empowered to nominate one or more current serving or potential new members to serve on The National Board to be elected at the General Assembly Meeting because of their special service or expertise /experience.

5.8. Voting

1. Method

Voting shall be by secret ballot for the election of office bearers. For all other business voting shall be by show of hands unless otherwise requested by the majority of members present who are qualified to vote.

The Returning Officer, in charge of vote, shall be a nominee proposed by The National Board endorsed by the Assembly.

2. Rights

Each Region delegation shall have six votes. Votes may be cast for competing candidates in accordance with the conscience of the delegates and in accordance with the wishes of the Region annual general meeting. Where a Region is represented by less than six delegates, or by a proxy, it will still exercise six votes. On all other issues, the head of the Region delegation will cast the Region's vote, which will count for six votes unless a wish to split the votes is desired and indicated by the delegation. Members who are appointed to positions or have honorary positions have no voting rights.

3. Proxy

Each Region delegation unable to attend an annual general meeting may vote by proxy given to another member Region provided the Board received the request in writing before the start of the meeting. No Region may accept more than one proxy.

4. Rules of Procedure

Rules of procedure of The General Assembly shall be as prescribed in the POR.

ARTICLE: 6. The National Board

6.1. When the Assembly is not in session the management and control of the Association shall be vested in The National Board.

6.2. Establishment

The National Board is the executive organ of the National Scout Association. Its members shall consider the interests of the Movement as a whole and shall neither consider themselves, nor be considered, as representing any particular Region, District or Scout Group. Members are not obliged to take or renew the Scout Promise when accepting the positions.

6.3. Composition

The National Board:

6.3.1. Elected Members

Elected members are the voting members of the Board.

- I. The National Board shall consist of seven members, including the Chief scout, with an option of National Board co opting up to two more members as may be required.
- II. The General Assembly may review the membership of National Board during its annual Assembly meeting.
- III. The Chief Scout shall be the Chairperson of the National Board
- IV. The National Board shall elect its own, suitably qualified treasurer from among its elected and co opted members.

6.3.2. Ex- Officio Members

The following Ex-officio members are the non-voting members of the Board:

- I. Chief Commissioner

- II. National Executive Commissioner shall be the secretary
- III. Youth representative

6.4. Functions of The National Board

- I. To mobilize and oversee the proper management of resources for the Association.
- II. To act on behalf of the General Assembly between its meetings, and give effect to its decisions, recommendations and policies.
- III. To present recommendations, including proposed constitutional amendments and the Policy, Organization and Rules, to The General Assembly for approval.
- IV. To prepare the agenda and procedure of the meetings of The General Assembly, giving consideration to suggestions from the Regions.
- V. To establish committees and sub-committees as required for effective functioning of the Association and for the orderly and efficient implementation of the basic principles of scouting as expressed in this Constitution.
- VI. To ensure compliance with the requirements of membership of the World Organization of the Scout Movement through the payment of affiliation fees and the submission of annual census returns and annual reports.
- VII. To prepare and present the Annual Report of the Association including external audited financial statements to The General Assembly.
- VIII. In Consultation with the Chief Commissioner to recruit, appoint, and terminate the Scout Headquarters staff and determine their conditions of service.
- IX. To maintain good working relationships with other recognized members of the World Organization of the Scout Movement, the Government, civic authorities, religious organizations and educational bodies
- X. To approve the purchase/lease of real estate for use or occupation by the Association and ensure that the title is registered in the name of the Association according to legal requirements.
- XI. To receive yearly audited accounts and annual reports from each Scout Region.
- XII. To confirm Standing Committees proposed by CC
- XIII. To commit Board Members avoid conflict of interest e.g. Tobacco, drug abuse, excessive alcohol arms and gambling
- XIV. To prepare self-assessment mechanism which shall be used to evaluate every adult volunteer
- XV. To evaluate its members and other adult volunteers of Standing Committees/ task force annually
- XVI. To ensure smooth transition by retaining two third of its member at general election
- XVII. To deal with any other matter as may be directed by The General Assembly.
- XVIII. To approve the Strategy of the Association.

6.5. Meetings

The National Board shall meet quarterly or as decided by the General Assembly.

6.6. Extra Ordinary meetings

Extra ordinary Meetings of the National Board can be called by decision of the National Board Chairperson or by a signed request of a proportion of the members of the Board to deliberate any matter or business that may require special treatment or may not wait for the scheduled meetings.

6.7. Chairperson

The Chairperson of the National Board will be the Chief scout. However, in the absence of the Chief Scout the Board shall elect one of the elected Board members to chairs the meeting.

6.8. Quorum

The quorum for the conducting of business at a National Board meeting shall be six (6) which is two third of nine elected members.

6.9. Voting

- I. Each voting (elected) member of The National Board shall have one vote.
- II. Voting shall be by secret ballot for election of office bearers, and by show of hands for all other business, unless otherwise requested by two thirds of the members with voting rights present.
- III. Resolutions shall be taken by a simple majority of the voting members present.
- IV. In the event of a tie, the Chairperson will exercise his/her casting vote.

6.10. Voting by Proxy

Each National Board member unable to attend the meeting may vote by proxy given to another member with voting right as long this is communicated to the chairperson or Secretary in writing before the start of the meeting. No member may accept more than one proxy.

6.11. Procedures

The Meeting procedures shall be as determined by the POR

6.12. Attendance of Meetings

Any National Board member who fails to attend three scheduled meetings consecutively without due cause may lose National Board membership.

6.13. Terms of service elected members

- I. Each member elected by the General Assembly is elected for a period of three (3) years and can be re-elected once. After two continuous terms, a retiring member shall only be eligible for re-election after a lapse of three (3) years. However, two third of its members shall be retained at every term of election.
- II. A Board Member who shall prove failure to perform during the evaluation exercise shall be required to relinquish his/her post and the position shall be filled by the General Assembly at its annual meeting.

6.14. Vacancies

- I. Vacancies occurring amongst the elected members of the Board shall be filled for the remainder of the term still to be served by the resigning or deceased holder of the seat by the runners-up in order of election at the election in which the resigning or deceased member was elected.
- II. In the case that the runners up are not willing or unavailable the National Board will co-opt until the next General Assembly.

6.15. Standing Committees

The National Board in consultation with the National Executive Committee may create not more than 4 stand committees or working teams to deal with various matters that need expertise inputs or research.

ARTICLE: 7. National Executive Committee

7.1. The National Executive Committee is responsible for development and the implementation of the Scout programmes.

7.2. Composition

The National Executive Committee shall be composed of the following:

7.2.1. Voting Members

- I. Chief Commissioner
- II. Deputy Chief Commissioner
- III. Not more than 10 Assistant Chief Commissioners (portfolios are spelt out in the POR)

7.2.2. Ex-officio Members (Non-Voting)

- I. Region Commissioners
- II. National Executive Commissioner who shall be the secretary
- III. Regional Commissioners (Host) as may be prescribed by the POR
- IV. Invited members from other youth Organization or partners & other stakeholders as decided by the National Board
- V. National Executive Commissioner and other staff will form a secretariat.
- VI. Two youth representatives.

7.3. Terms of service

- I. Each member shall be appointed according to the provisions as stated in the Adult in Scouting policy and Policy Organization and Rules (POR).

7.4. Functions of the National Executive Committee

- I. Advise the Chief Commissioner on the day-to-day management of the Scout programs of the Association.
- II. Development and implementation of the Youth Program & Adult in scouting
- III. Develop strategy for the Association & implementation once approved by the Board.
- IV. Plan the budget of the Scout programs with the support the National Office and National treasurer
- V. Represent the Association in International and Regional Scout Conferences and events

- VI. Plan and organize the participation of the Association in National, Regional and World Events.
- VII. Maintain relations with international organizations with similar objectives
- VIII. Receive recommendations for scout awards from the Awards committee.
- IX. To deal with matters of discipline for the uniformed members of the Association through disciplinary committees
- X. To deal with any other such matters as may be necessary in the improvement of the scouting programs

7.5. Meetings

7.5.1. Scheduled meetings

- I. The National Executive Committee shall meet at least once in two months, or as decided by The National Board.
- II. The National Executive Committee shall adopt its own Standing Orders, which shall be available to the National Board as prescribed in the POR.
- III. The National Executive Committee may establish, a permanent or ad hoc basis, such subsidiary committees, as it deems necessary for the performance of its functions.

7.6. Extra ordinary Meetings

Extra ordinary Meetings of the National Executive Committee (NEC) can be called by decision of the NEC Chairperson or by a signed request of at least five (5) members of the NEC to deliberate any matter or business that may not wait for the scheduled meetings.

7.7. Chairperson

The Chairperson of the National Executive Committee shall be the Chief Commissioner. However, in the absence of the Chief Commissioner the Deputy Chief Commissioner will chair the meeting.

7.8. Quorum

The quorum for conducting business at a National Executive Committee meeting shall be two-thirds of the voting members.

7.9. Procedures

The National Executive Committee shall follow the procedures as determine by the POR and as specified in the National Board Charter.

ARTICLE: 8. National Scout Office (National Headquarters Office)

8.1. The General Assembly Shall Establish and maintain a National headquarters office under the control of the Chief Commissioner.

- I. The National Headquarters of the Association shall be in Dar es Salaam or at such other place as shall be determined by the Assembly from time to time.
- II. The National Board in consultation with the National Executive Committee shall employ staff for the National Scout office.

8.2. Functions of the National Scout Office (National Headquarters office)

- I. The National Scout headquarters office shall serve as the Secretariat of the National Scout Association, providing support and guidance to The General Assembly, National Board, The National Executive Committee and their sub organs or committees in the fulfillment of their functions, making preparations for all their meetings, and to provide the necessary services for the implementation of the decisions made.
- II. Maintain proper filing system of all records related to the affairs of the Association.
- III. To provide the services necessary for the promotion of the Scout Association throughout the Country, such as research and documentation, Marketing, public relations and publications.
- IV. To maintain relations with international & local organizations with similar objectives

8.3. National Scout Office staff (National Headquarters office)

- I. **The National Executive Commissioner:** is the person responsible for all office staff, responsible for the day-to-day management of the Scout Office, reports to the Chief Commissioner.
- II. All full time and part time staff shall fulfill functions spelt out in their respective employment contracts / appointments letters or Job description and any other duties the Chief Commissioner or Chief Scout may delegate as desired.
- III. Recruitment and terms of service of all employees is set in the Association's Human Resources policy or staff regulations.
- IV. The number of full time and part time staff will be determined according to the needs and availability of the resources of the Association.

ARTICLE: 9. Local Association

9.1 General Provisions

Local Association is a registered branch of Tanzania Scouts Association (TSA) established on a specific Region or District within a geographical area as shall be defined from time to time by The General Assembly.

- I. Local Associations and Scout Groups shall abide to this sole constitution of the Association and the POR
- II. Local Association and Scout Groups may make their By-laws to meet their local situation which shall be approved by the National Board before implementation.

9.2. Regions

- I. The Region shall be managed by The Regional Assembly.
- II. The Regional Assembly shall elect a Region Board during its Annual Region

Assembly. Procedure is in line with Article 5. Details are spelt out in the Policy Organization and Rules (POR).

- III. The Region Commissioner will be warranted by the Chief Commissioner, shall be Ex-officio member of the National Executive Committee.
- IV. The Region Commissioner chairs the Region Executive Committee.
- V. If in any area of the Country it is found not possible or convenient to form Region Assembly, the Chief Commissioner shall make provision, as The General Assembly considers necessary, for the well-being of Scouting in such areas.
- VI. The area of responsibility of each Region shall be well demarcated such that not more than one Region covers the same area.
- VII. Scout Group/Troop/Cub Pack organization is spelt out in the Policy organization and Rules (POR).

9.3. Districts

The District shall be managed the same way as the Region however the District Assembly will comprise all Group Scout Leaders in the District as spelt out in the POR.

ARTICLE: 10. Leadership of the Association

10.1. The Patron

10.1.1. Establishment

The patron of the Association shall be the President of the United Republic of Tanzania, provided that he/she is willing to accept the honor. If not willing, the position shall not be filled.

10.1.2. Functions

- I. To encourage the development of Scouting in Country.
- II. To appoint the Chief Scout of the Association, on the recommendation of The General Assembly, and sign the warrant of appointment
- III. To officiate at important National and International functions held within the Country.
- IV. To sign and, confer certificates of the President's badges.
- V. To receive annual progress reports of the Association on a special ceremonial event to be known as the Patron's Day.

10.2. The Honorary President of the Association

The president shall, by portfolio and upon request, be the minister responsible for education. The Chief Commissioner shall notify the incumbent Minister.

10.2.1. Functions

The President shall:

- I. Preside over the General Assembly.
- II. Foster the organization and effective operation of the General Assembly.
- III. Advise the Chief Scout and Chief Commissioner on policy matters.

10.3. Honorary Vice Presidents of the Association

The General Assembly at the annual General Meeting may elect 3 vice Presidents to serve a period of four years renewable. The Vice Presidents could be re-elected for life.

10.3.1. Function

- I. The Vice-Presidents shall deputize the President.
- II. In case of the absence of the President, any Vice-President among them shall be appointed by the President or by the National Board where necessary.

10.4. The Chief Scout

- I. The National Board in consultation with the National Executive committee will make recommendation to the General Assembly not more than 5 names for the appointment of the Chief Scout, from among senior Scouters or distinguished citizens who have rendered service to the Scout movement or the community.
- II. The General Assembly will endorse the 3 Chief Scout nominees; these will be forwarded to the Patron or Trustees if the Patron position is not filled. The Patron (or Trustees when no Patron) will appoint the Chief Scout.
- III. The term of the chief scout shall be four years' renewable once.
- IV. When necessary the Appointing Authority shall terminate the appointment of Chief Scout by the withdrawal of warrant on the recommendation of The General Assembly.
- V. Should the position of the Chief Scout fall vacant, The General Assembly shall act immediately to fill it, the Chief Commissioner shall perform the duties of the Chief Scout, save for the function of the Chairmanship of the National Board for a term of not more than twelve months until the next General Assembly meeting.

10.4.1. Functions of the Chief Scout

The function of the Chief Scout shall be:

- I. To encourage and foster scouting and generally further the interests of the Scout Movement throughout the country.
- II. To sign the certificates of distinguished awards and decorations.
- III. To Keep the Patron informed of the developments within the Association and the Scout Movement in general.
- IV. To chair the National Board meetings
- V. In consultation with the National Board and the National Executive Committee to appoint the Chief Commissioner.

10.5. The Trustees

10.5.1. Establishment

There shall be appointed three (3) Trustees in whom all the properties of the Association will be vested. The National Scout Board will recommend the names of persons to be appointed trustees to the General Assembly. Upon the approval of the names by the General Assembly, the Chief Scout will extend an invitation to

the nominees to take up the appointments. The appointments will become effective upon receipt of their acceptance in writing.

10.5.2. Tenure of Office

The Trustees shall be resident in Tanzania and shall hold his appointment without the Necessity for re- appointment at any Assembly meeting until he/she shall cease to be a Trustee under the conditions specified in POR

The Trustees shall not hold any other office in the Association at the national level.

10.5.3. Functions of the Trustees

- I. To hold in trust all the movable and immovable properties of the association
- II. To approve the disposal of all movable and immovable properties of the association
- III. To ensure that the interests of the association are protected in as far as the safety and protection of the assets of the association are concerned
- IV. To provide assistance in the acquisition of the properties of the association.
- V. The trustees shall perform their duties in accordance with the legal provisions in Tanzania that regulate the conduct of Trustees (The Trustees Incorporation Act [Cap 318-R.E 2002]).
- VI. To appoint the Chief Scout when there is no Patron.

10.6. The Chief Commissioner

The Chief Commissioner is the overall person responsible for the core business of the Scout Activities in the Association and manages all the uniformed functions.

10.6.1. Establishment:

The National Board in consultation with the National Executive committee will make recommendation of 3 names to the Chief Scout for the appointment of the Chief Commissioner, from among senior Scouters or distinguished citizens who have rendered service to the Scout movement or the community.

- I. Procedures to get the 3 names shall be as prescribed in the POR
- II. The Chief Commissioner's term of office shall be for four years eligible for reappointment for another term, thereafter will not be eligible, and however may qualify for another portfolio if desired.
- III. In the unlikely event that there being no Chief Commissioner at any time or during the absence or inability to act of the Chief Commissioner the Deputy Chief Commissioner will act.
- IV. In circumstances where the Deputy is unable to act the National Board shall appoint one of the Assistant Chief Commissioners for a short term with the agreement of the National Executive Committee.
- V. The Chief Scout may withdraw the Chief Commissioners warrant as recommended by the National Board.

10.6.2. Functions of the Chief Commissioner

- I. To appoint Deputy Chief Commissioners in accordance with the POR & adult Resource policy
- II. Is responsible for the overall leadership in the execution of the functions of the National Steering Committee

- III. To ensure that developmental programs of Tanzania Scouts Association are being implemented effectively at all levels.
- IV. To award Distinguished members with Service and Decorations in the scout movement as recommended by the Awards committee
- V. To appoint Region Commissioners in consultation with the Region Assembly.
- VI. To sign and issue warrants to all adult scout leaders and to withdraw them in consultation with the National Board where their conduct is found to be inimical to the interests of the Association
- VII. To present the plans, budgets and strategies of The National Executive Committee to the National Board and The General Assembly for adoption at the annual General meeting.
- VIII. To appoint District Commissioners, and scout leaders in consultation with Regional Commissioners.
- IX. To make recommendations to the National Board on the establishment, modification or dissolution of Regions and Districts.
- X. To maintain good working relationships with other youth organizations and agencies involved in youth welfare and development
- XI. To perform any such functions as may be directed by The General Assembly and the National Board.

ARTICLE: 11. Financial Management

11.1. The National Treasurer

The National Treasurer is selected among the elected National Board members or co-opted by the National Board if there is no qualified person among the elected members.

11.2. Functions of the National Treasurer

- I. Main role is to safe guard the Association funds, ensuring that funds are being used as budgeted.
- II. To prepare proposals on financial regulations/procedures of the Association for approval by the National Board.
- III. To ensure that accurate books of accounts of the Association are kept and maintained
- IV. In consultation with the Chief Commissioner and the National Executive Commissioner to prepare the annual budget that include the management of the National Scout office and scouting programs, which will be adopted by National Board.
- V. To prepare and present annual financial statements of the Association for external audit.
- VI. The Treasurer is the principle signatory of all Accounts maintained by the association
- VII. To perform any such functions as may be directed by the National Board

11.3. Income

- I. The Tanzania Scouts Association shall derive its income from
 - Membership and annual capitation
 - Property rentals,
 - Accruals from investments
 - Grants,

- Donations,
 - Commissions
 - Legacies
 - Other fees as shall be determined the national executive committee
- II. The same shall be applied to the Local Associations in their particular areas of jurisdiction and shall be compatible with the principles of scouting and the Tanzania laws.
- III. Scouts in uniform must not take part in street collections for money either for their own or for others unless with the sanction of the District, regional or National Board.
- IV. No appeals to the Government or the public may be made without the sanction of the National Board, and this sanction will not be given where illegal or undesirable methods of raising funds are proposed.

11.4. Assets of the Tanzania Scouts Association

The Tanzania Scouts Association may acquire and dispose of property in accordance with this Constitution and the laws of the country. All property built or acquired in the name of the Association shall remain the Property of the National Scout Association. The disposal of any property (movable or non-moveable) shall be recommended by The General Assembly with the written approval of The Trustees.

11.5. Budgets

- I. National Executive Commissioner will initiate the formulation of the budget working with the National Executive Committee with the support of the Treasurer.
- II. The treasurer shall then prepare a draft budget for the financial year that will be presented to The National Board for Approval.

11.6. Bank and investment Accounts

Tanzania Scouts Association shall have accounts at such banks, or registered financial institution, as they shall be decided by the National Board.

The Chief Commissioner shall be the accounting officer and the custodian of all scout funds.

11.7. Audited Accounts

The financial statements of the Tanzania Scouts Association shall be prepared each year within three months after the end of the financial year and shall be presented to The National Board together with the report of the Auditor or Independent Inspector for their scrutiny and approval. This will later be tabled to the General Assembly for adoption. The same shall be Association.

Article 12. General Policy

12.1. Legal Status

The Legal status is vested to the Association by Law under the Royal Charter of 1912 (Recognition); and by the Republic's Ordinance CAP 68 of 1935 (Boy Scouts), CAP 337 of 1954 (Societies), CAP 375 of 1954 (Trustees), and CAP 500 of 1962 Also The Trustees Incorporation Act [Cap 318-R. E 2002] that empowered it to operate and exercise its obligations fully without internal or external interference.

12.2. Relations and Partnership

- I. The Association shall be the sole recognized National Scout Organization in the United Republic of Tanzania and accordingly agrees to adhere to the Constitution of the World Organization of the Scout Movement and in accordance with the principles of democracy, with the decisions of the World Scout Conference.
- II. The Association shall to the best of its ability carry out its obligations to the World Organization of the Scout Movement and promote friendship with other officially-recognized Scout Associations.
- III. The Association shall promote friendly relations with other organizations having similar aims.
- IV. The above mentioned relationship shall comply with internal, external and partnership communication Policies

12.3. Political

- I. The Association is not connected with any Political Party or Body.
- II. No member of the Association at any level shall influence or involve the Association in any question of political nature nor shall he/she take part as a Scout member or in Scout Uniform in any Meeting, Gathering, or other occasion associated with any political party.
- III. Every member shall have individual freedom of thought and action in political matters, if the aims and policy of any political party to which they may have allegiance to shall not conflict with those expressed in this constitution.

12.4. Religion

The Association recognizes all religions and expects every Scout to belong to a religious denomination, to understand and practice his/her duty to his/her own Religion.

12.5. Military

The Association is non-military; technical military training shall not be given to the members of the Association as such.

12.6. Policy Organization and Rules (POR)

- I. Policy organization and rules (POR) of the Association is a guide to scout activities for all members and provide for the effective running of the Association in accordance with this constitution.
- II. All other policies which shall be formulated and approved by the General assembly shall be considered as part of the POR of which members shall comply with.

ARTICLE: 13. Miscellaneous Provisions

13.1. Interpretation

Any dispute regarding the interpretation of the provisions of this constitution shall be referred to an independent Constitutional Committee appointed by The National Board in consultation with The National Executive Committee.

13.2. Disciplinary Committee

In case of disciplinary cases the procedures are spelt out in the POR

13.3. Arbitration

In case of any dispute between officers of the National Executive Committee, National Board or Members of the Assembly, the matter shall be referred to the Arbitration Committee, which shall be an independent group of three (3) people who do not hold any Scout office at National Level and shall be chosen by The National Board on matters that are non-uniformed functions and by The National Executive Committee on matters relating to uniformed functions. (Explanation for lower level are explained in the POR as such issues must be resolved locally first then appeal to high levels if parties are not happy with the decisions.)

13.4. Amendments to the Constitution

Amendments to this constitution shall be made by no less than two third of the members with voting rights at a properly constituted extra ordinary General Assembly or Ordinary General Assembly.

Notice of the proposed amendments shall be circulated to all members of the Assembly at least 60 days before the meeting.

13.5. Dissolution of the Tanzania Scouts Association

- I. In the case that it has been seen fit for any reasons that the Association has to be dissolved then at least two third majorities of all eligible voting members at The General Assembly shall approve.
- II. This decision shall be send to the Administrator General and the World Organization of the Scout Movement by the Chief Scout for further procedures.
- III. The Board of Trustees shall determine how the Association's properties shall be liquidated.

13.6. Commencement

This Constitution and any such amendments shall be deemed to have come into force whenever a positive response for its acceptance by the relevant bodies and of The World Scout Committee has reached the National Scout headquarters, The General Assembly will then endorse the final constitution document having taken into consideration the comments made by the World Scout Committee.

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